

## Preparation of Annual Plan 2008-2009 Documents

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### Points to be covered in the "Write-Ups" for schemes/ programmes to be included in the Annual Plan 2008-2009

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- 1 Name of the Scheme/ Project
- 2 Aims and Objectives of the Scheme
- 3 Cost of the Scheme/ Project, Major components and date of approval
- 4 Year of Commencement, target date of completion and Present status
- 5 Outlay proposed for Annual Plan 2008-09 [New Plan Scheme or spill over scheme from 10<sup>th</sup> Plan, the same may be highlighted specifically]  
Plan Outlay Proposed : Annual Plan (2008-09)
  - i. items of expenditure along with purchase of land, construction of buildings, purchase of machinery and equipments etc.
- 6 Physical Target & anticipated Achievements for Annual Plan 2007-08
- 7 Proposed Physical Targets for Annual Plan (2008-09) list of works/ activities (under some broad head) to be completed/ achieved

**NOTE: FOR EACH WRITE-UP, THE ABOVE POINTS MAY BE SUITABLY AMPLIFIED BY THE CONCERNED DEPARTMENT. IT MAY BE POSSIBLE THAT A FEW ITEMS UNDER THE ABOVE POINTS MAY NOT BE APPLICABLE, YET THE PATTERN OF WRITE-UPS MAY BE PREPARED AS ABOVE**